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| <p>3. Guidelines</p> | <p>The review of questioned or challenged materials shall be treated objectively and as an important matter.</p> <p>In the case of materials recommended for Board adoption, adoption of the questioned item shall be tabled pending further review, and a decision by the Board regarding the validity of the challenge. Materials in current use shall be continued in use pending the Board's decision on their retention or withdrawal.</p> <p>The resident shall be informed in writing of the Board's decision relative to his/her suggestion or criticism.</p> <p><u>Procedure For Processing Complaints On Printed Materials</u></p> <p>When complaints about a book or a request for its withdrawal from use have been made, the following procedure shall be followed:</p> <ol style="list-style-type: none">1. If a classroom teacher receives a complaint, s/he shall refer the complaint to the principal.2. If after discussion with the principal the complainant desires further consideration, s/he will be asked to complete the appropriate form.3. The building principal shall acknowledge receipt of the completed form and immediately forward a copy to the Superintendent.4. The Superintendent or designee shall review the complaint with the principal, department head, and/or teachers.5. The Superintendent or designee shall notify the complainant in writing within a reasonable time of the disposition of the complaint.6. If not satisfied with the decision, the complainant may appeal to the Board.7. The Board has the final decision. <p>References:</p> <p>School Code – 24 P.S. Sec. 510</p> |
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