

***Hanover Area School District  
Board of Education  
Hanover Area Junior-Senior High School  
1600 Sans Souci Parkway  
Hanover Township, Pa 18706***

***Board of Education Regular Meeting  
Tuesday, December 6, 2022***

***Board of Education***

Stacy Bleich  
Dr. Vic Kopko  
Michael Mazur  
Joyce Potsko, Treasurer  
Rick Stevens, Secretary

Paul Holmgren  
John J. Mahle, Jr  
Richard Oravic  
Matthew Redick

Attorney Mark Bufalino, School Solicitor

**District Administration**  
Nathan Barrett, Superintendent

**Board Representatives**

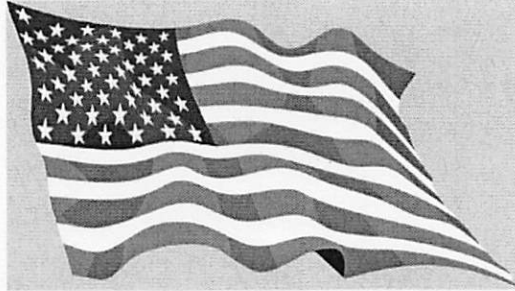
Rick Stevens      • Luzerne Intermediate Unit 18 School Board  
John J. Mahle, Jr. • Wilkes-Barre Area Career & Technical Center  
Paul Holmgren    • Alternate WBACTC

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***CALL TO ORDER – Board President***

***PLEDGE OF ALLEGIANCE***



***ROLL CALL and ESTABLISHMENT OF QUORUM***

- \_\_\_\_\_ *Stacy Bleich*
- \_\_\_\_\_ *Paul Holmgren*
- \_\_\_\_\_ *Dr. Vic Kopko*
- \_\_\_\_\_ *John J. Mahle, Jr.*
- \_\_\_\_\_ *Michael Mazur*
- \_\_\_\_\_ *Richard Oravic*
- \_\_\_\_\_ *Joyce Potsko*
- \_\_\_\_\_ *Matthew Redick*
- \_\_\_\_\_ *Rick Stevens*

**WORK SESSION**

Discussion of items to be acted upon at the Board Meeting  
Work Session Adjournment

**BOARD MEETING**

Commencement of Board Meeting  
Public input on Board Agenda Action Items only  
Board Action on Agenda Action Items

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APPROVAL AND ACCEPTANCE OF MINUTES/REPORTS:

*It was moved by:* \_\_\_\_\_

*Seconded by:* \_\_\_\_\_

*To approve the following minutes and accept the following reports:*

*AYES: \_\_\_\_\_ NOES: \_\_\_\_\_*

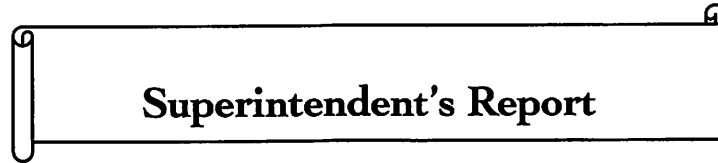
- *Regular Meeting minutes of November 1, 2022*
- *Luzerne Intermediate Unit Board of Directors Regular Meeting minutes of October 26, 2022.*

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*It was moved by:* \_\_\_\_\_

*Seconded by:* \_\_\_\_\_

*To approve the following report(s)/actions(s): AYES: \_\_\_\_\_ NOES: \_\_\_\_\_*



**Recognition of Students**

**November Student of the Month**  
*Mara Ryan*

**Wilkes-Barre Area CTC**  
**November Student of the Month**  
*Tyler Mizell*

**Happy Holidays!**

**Hanover Area School District  
Student Recognition  
Board Meeting – December, 2022**

| <b>Student Name</b> | <b>Grade</b> | <b>Nature of Recognition</b>             | <b>Presenter</b>                          | <b>Award</b>     |
|---------------------|--------------|--|---|------------------|
| Mara Ryan           | 12           | <b>Student of The Month – Nov</b>        | Mrs. Ann Marie Mantione & Mr. John Sipper | HASD Certificate |
| Tyler Mizell        | 12           | <b>WBACTC Student of the Month - Nov</b> | Mrs. Ann Marie Mantione & Mr. John Sipper | HASD Certificate |
|                     |              |  |   |                  |
|                     |              |  |   |                  |

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***GENERAL RECOMMENDATIONS:***

*It was moved by:* \_\_\_\_\_

*Seconded by:* \_\_\_\_\_

*To approve the following motion(s)/action(s): AYES: \_\_\_\_\_ NOES: \_\_\_\_\_*

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1. Approve the first reading of the following Board Policies as per Exhibit G-1:

Policy # 808 Food Services

2. Approve the following Administrative Regulations as per Exhibit G-2:

808-AR-2 Notice of School Meal Charges

808-AR-3 Notice of Returned Check

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***FINANCIAL RECOMMENDATIONS:***

*It was moved by:* \_\_\_\_\_

*Seconded by:* \_\_\_\_\_

*To approve the following motion(s)/action(s):* **AYES:** \_\_\_\_\_ **NOES:** \_\_\_\_\_

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1. Ratify the following PNC check register(s): (Exhibit F-1)  
November 1, 2022 to November 30, 2022
  
2. Approve the PNC check register(s): (Exhibit F-2)  
December 1, 2022
  
3. Law Office of Mark W. Bufalino \$3,471.00  
Attorney Mark Bufalino  
November 2022

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***PERSONNEL RECOMMENDATIONS:***

*It was moved by:* \_\_\_\_\_

*Seconded by:* \_\_\_\_\_

*To approve the following motion(s)/action(s):* **AYES:** \_\_\_\_\_ **NOES:** \_\_\_\_\_

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1. Accept the resignation of Ashley Drouse, Human Resources Secretary, effective November 13, 2022 as per Exhibit P-1.
  
2. Approve the termination of the contract between the Hanover Area School District and Terry Elias for Speech and Language Services as per Exhibit P-2.
  
3. Approve the childrearing leave for Employee #32243 for a period beginning May 18, 2023 to June 5, 2023, as per Exhibit P-3.
  
4. Appoint Jeannie Nardone as a Hall Monitor for the 2022-2023 school year at a rate of \$15.00/hour.
  
5. Approve the agreement between the Hanover Area School District and Jerri Clemons to provide training of financial information/payroll system at a rate of \$21.28/hour, effective November 1, 2022 as per Exhibit P-5.
  
6. Appoint Lynn Vitale as Hanover Area School District Right-to-Know Officer.
  
7. Amend the August 25, 2022 official board meeting minutes to reflect inaccuracy in the appointment of the weightlifting coach.



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***PERSONNEL RECOMMENDATIONS:***

*It was moved by:* \_\_\_\_\_

*Seconded by:* \_\_\_\_\_

*To approve the following motion(s)/action(s): AYES: \_\_\_\_\_ NOES: \_\_\_\_\_*

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8. Ratify the appointment of William Sod as substitute school nurse at a rate of \$26/hour, effective November 30, 2022.
  
9. Ratify the appointment of Kristyn Lutecki as substitute school nurse as a rate of \$26.00/hour, effective November 7, 2022.
  
10. Approve Resolution 1-22 to appoint Rick Oravic to the Lower South Valley Land Bank Board of Directors as per Exhibit P-10.
  
11. Accept the resignation of Mark Vital, Special Education teacher, effective November 12, 2022, as per Exhibit P-11.
  
12. Accept the resignation of Kyleen McCance, Jr. High Girls' Basketball coach, effective December 3, 2022, as per Exhibit P-12.
  
13. Accept, with regret, the retirement of William Arthur Davis, effective December 2, 2022.

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***PERSONNEL RECOMMENDATIONS:***

*It was moved by:* \_\_\_\_\_

*Seconded by:* \_\_\_\_\_

*To approve the following motion(s)/action(s): AYES: \_\_\_\_\_ NOES: \_\_\_\_\_*

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14. Appoint Brittany Marra as a Special Education teacher at a salary of M, Step 1, \$61,978, effective immediately.

15. Appoint Jasmine Rodriguez as a Speech and Language Pathologist at a salary of M, Step 1, \$61,978, effective immediately.

16. Appoint Katy Sweeney as Human Resources Confidential Secretary at a salary of \$40,000.

17. Appoint Mary Beth Sweetra as Confidential Secretary to the High School Principal at a salary of \$38,000 effective immediately.

18. Appoint Sue Davis as Instructional Assistant at a rate of \$15.00/hour, as per the HAESPA Contract, effective immediately.

19. Appoint the following Extra-Curricular Personnel, for the 2022-2023 school year:

|                 |  |         |
|-----------------|--|---------|
| Robert Holden   | JV Girls Basketball                                | \$3,386 |
| Jenera Quinones | 7 <sup>th</sup> & 8 <sup>th</sup> Grade Basketball | \$2,040 |

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**NEW BUSINESS:**

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**OLD BUSINESS:**

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**PUBLIC COMMENTS:**

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**FUTURE MEETINGS:**

January Work Session                      TBA

January Board Meeting                      TBA