

**January 10, 2023**

**HANOVER AREA SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING**

**MINUTES**

January 10, 2023

**Hanover Area Junior/Senior High School  
Hanover Township, Pennsylvania  
January 10, 2023**

A Regular Meeting of the Board of School Directors of the Hanover Area School District was held on Tuesday, January 10, 2023, at 6:00 PM. The meeting was called to order by the Board Vice President, Dr. Vic Kopko.

**PLEDGE OF ALLEGIANCE TO OUR FLAG**

Dr. Vic Kopko, Board Vice President, provided the following Executive Session Report: "Pursuant to the Pennsylvania Sunshine Act, the Board President wishes to announce that at its Regular Meeting on Tuesday January 10, 2023, the board of education of the Hanover Area School District held an Executive Session to discuss matters of employee relations, labor negotiations, threatened or actual litigation and went into a closed executive session at 5:00PM, Works Session at 5:30PM, and began the public meeting at 6:00PM. The subjects discussed in executive session related solely to matters of employee relations, labor negotiations and threatened or actual litigation." He then called upon Mr. Stevens, Board Secretary for Roll Call.

**ROLL CALL OF BOARD MEMBERS:**

**PRESENT:** Dr. Vic Kopko, Vice President; Joyce Potsko, Treasurer; Rick Stevens, Secretary; Stacy Bleich, Paul Holmgren; Michael Masur; and Rick Oravic, and Matthew Redick.

**ABSENT:** John J Mahle, Jr, Board President

Rick Stevens, Secretary, stated a Quorum was established for the meeting.

**OTHER PEOPLE PRESENT:** Mr. Nathan Barrett, Superintendent; Attorney Mark Bufalino, District Solicitor; Mrs. Lynn Vitale, Administrative Assistant; several District Administrators, and several citizens.

**APPROVAL AND ACCEPTANCE OF MINUTES/REPORTS:**

It was moved by Paul Holmgren and seconded by Rick Oravic: To approve the following minutes and accept the following reports:

- Reorganization Meeting Minutes of December 6, 2022
- Regular Board Meeting Minutes of December 6, 2022

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- Luzerne Intermediate Unit Board of Directors Regular Meeting Minutes of November 16, 2022
- Wilkes-Barre Area Career & Technical Center Board of Education-Joint Operating Committee Reorganization Meeting minutes of December 19, 2022.

**BOARD VOTE:**

YES: Bleich, Holmgren, Kopko, Masur, Oravic, Potsko, Redick, and Stevens

NO: NONE

ABSTAIN: NONE

ABSENT: Mahle

Chair declared the motion carried.

**SUPERINTENDENT'S REPORT:**

Mr. Nathan Barrett, Superintendent, offered his report, which noted the following:

- Recognized and thanked all Board of Education members for their service to the Hanover Area School District as the month of January is School Board Director Recognition month.
- Announced a plaque for Mr. John J Mahle, Board President, for 24 years of service to the district.

It was moved by Rick Stevens, seconded by Stacy Bleich: To accept the Report of the Superintendent.

**BOARD VOTE:**

YES: Bleich, Holmgren, Kopko, Masur, Oravic, Potsko, Redick and Stevens

NO: NONE

ABSTAIN: NONE

ABSENT: Mahle

Chair declared the motion carried.

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**RECOMMENDATIONS:**

**GENERAL:**

It was moved by Joyce Potsko seconded by Michael Masur: To approve the following motions 1 through 3:

1. Approve the second and final reading of the following School Board Policies as per Exhibit G-1.

Policy #808                      Food Services

2. Approve the Memorandum of Understanding between the Hanover Township Police Department and the Hanover Area School District SRO 2022/2023 to 2024/2025 per Exhibit G-2.

3. Amend the 2022-2023 school calendar as follows:

Tuesday, April 11, 2023, Full Day Students/Staff (1<sup>st</sup> Make-Up Day)

**BOARD VOTE:**

YES: Bleich, Holmgren, Kopko, Masur, Oravic, Potsko, Redick and Stevens

NO: NONE

ABSTAIN: NONE

ABSENT: Mahle

Chair declared the motions carried.

Dr. Kopko asked if there was any public comment on board agenda items only at this point. No members of the public or press volunteered comment.

**FINANCIAL:**

It was moved by Rick Oravic seconded by Michael Masur: To approve the following motions 1 through 4:

1. Ratify the following PNC check register(s): (Exhibit F-1)  
December 2, 2022 to January 4, 2023

2. Approve the PNC check register(s): (Exhibit F-2)  
January 5, 2023

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3. Law Office of Mark W. Bufalino  
Attorney Mark Bufalino  
December 2022 \$2,145.00

4. Motion for the 2022-2023 Budget not to exceed index and exceptions, as performed by the Commonwealth. (Exhibit F-4)

**BOARD VOTE: (ON MOTIONS #1 TO AND INCLUDING #4 ABOVE):**

YES: Bleich, Holmgren, Kopko Masur, Oravic, Potsko, Redick and Stevens

NO: Kopko on #1 and #2; Masur on #2 and #4; Stevens on #4

ABSTAIN: Bleich on #1 and #2

ABSENT: Mahle

Chair declared the motions carried.

**PERSONNEL:**

It was moved by Paul Holmgren seconded by Michael Masur: To approve the following Motions 1 through 12.

1. Approve the maternity leave for Employee #30234 beginning approximately February 1, 2023 to April 28, 2023. The employee has requested to use accumulated time for this leave. (Exhibit P-1)

2. Approve the Family and Medical Leave (FMLA) request for Employee #32175, approximately February 24, 2023 – April 12, 2023. (Exhibit P-2)

3. Approve the request of Employee #30434, to take an UPAID day on Friday, January 13, 2023 with the understanding that this does not set a precedent or establish a past practice. (Exhibit P-3)

4. Accept, with regret, the resignation of Ed Winter effective December 8, 2022. (Exhibit P-4)

5. Accept, with regret, the resignation of Susan Cromer effective December 16, 2022. (Exhibit P-5)

6. Approve Tenure for Professional Employee:  
Kelly Kirchner

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7. Appoint Cheryl Zapatoski as HAESPA Accounts Payable Clerk at a salary pursuant to the collective bargaining agreement.
8. Appoint John Bilski as Part-time School Police Officer at the rate of \$35.00/hour effective January 17, 2023. This is a 1099 position.
9. Rescind the retirement resignation of William Davis, Cleaner, from the December 6, 2022 Board Meeting. (Exhibit P-9)
10. Approve the request of Sean Hart to carry over 7.50 sick days from Wyoming Area School District, as per the PA School Code. (Exhibit P-10)
11. Approve the request of Taylor Coleman, Head Cheerleading Coach and fifteen (15) Cheerleaders to attend the NHSCC Cheerleading Championship in Orlando, FL from February 9-13, 2023. (Exhibit P-11)
12. Appoint Ann Marie Kochuba-Mantione as Director of Pupil Services at a salary of \$96,500, effective February 1, 2023.

**BOARD VOTE: (ON MOTIONS #1 through #12 Above)**

YES: Bleich, Holmgren, Kopko, Masur, Oravic, Potsko, Redick and Stevens

NO: NONE

ABSTAIN: NONE

ABSENT: Mahle

Dr. Kopko pointed out that on #12, Mrs. Mantione was a lateral move with no additional financial impact to the school district.

Chair declared the motions carried.

**NEW BUSINESS**

None

**OLD BUSINESS:**

None

**PUBLIC COMMENT:**

None

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**FUTURE MEETINGS:**

February Work Session: Tuesday, February 7, 2023

February Regular Meeting: Tuesday, February 7, 2023

Vice President Kopko then called for Adjournment.

**ADJOURNMENT:**

It was moved by Paul Holmgren, seconded by Rick Oravic, to adjourn the Regular School Board Meeting at 6:12PM.

ATTEST:  \_\_\_\_\_, Secretary

**Rick Stevens**  
**Hanover Area School Board**