

December 6, 2022

**HANOVER AREA SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING**

MINUTES

December 6, 2022

**Hanover Area Junior/Senior High School
Hanover Township, Pennsylvania
December 6, 2022**

A Regular Meeting of the Board of School Directors of the Hanover Area School District was held on Tuesday, December 6, 2022, at 6:14 PM. The meeting was called to order by the Board President, John J. Mahle, Jr.

PLEDGE OF ALLEGIANCE TO OUR FLAG

ROLL CALL OF BOARD MEMBERS:

PRESENT: John J. Mahle, Jr., President; Dr. Vic Kopko, Vice President; Joyce Potsko, Treasurer; Rick Stevens, Secretary; Paul Holmgren; Michael Masur; and Rick Oravic.

ABSENT: Stacy Bleich and Matthew Redick

Rick Stevens, Secretary, stated a Quorum was established for the meeting.

OTHER PEOPLE PRESENT: Mr. Nathan Barrett, Superintendent; Attorney Mark Bufalino, District Solicitor; Mrs. Lisa Kitchen, Administrative Assistant; several District Administrators, Faculty and Staff member, and several citizens.

John J. Mahle, Jr., Board President, asked if anyone from the public wished to address the Board on agenda items only.

There was no public input.

APPROVAL AND ACCEPTANCE OF MINUTES/REPORTS:

It was moved by Rick Oravic and seconded by Stacy Bleich: To approve the following minutes and accept the following reports:

- Regular Board Meeting minutes of November 1, 2022
- Luzerne Intermediate Unit Board of Directors Regular Meeting Minutes of October 26, 2022

BOARD VOTE:

YES: Holmgren, Kopko, Mahle, Masur, Oravic, Potsko, and Stevens

NO: NONE

ABSTAIN: NONE

ABSENT: Bleich and Redick

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Chair declared the motion carried.

SUPERINTENDENT'S REPORT:

Mr. Nathan Barrett, Superintendent, offered his report, which noted the following:

- Recognized Mara Ryan as the November Student of the Month for the Jr/Sr High School
- Recognized Tyler Mizell as the November Student of the Month for the Wilkes-Barre Area CTC.
- On behalf of District Administration and the Board of Education, wished all a Happy Holiday Season.

It was moved by Rick Stevens, seconded by Mike Masur: To accept the Report of the Superintendent.

BOARD VOTE:

YES: Holmgren, Kopko, Mahle, Masur, Oravic, Potsko, and Stevens

NO: NONE

ABSTAIN: NONE

ABSENT: Bleich and Redick

Chair declared the motion carried.

RECOMMENDATIONS:

GENERAL:

It was moved by Paul Holmgren seconded by Rick Oravic: To approve the following motions 1 and 2:

1. Approve the first reading of the following Board Policies as per Exhibit G-1:

Policy #808 Food Services

2. Approve the following Administrative Regulations as per Exhibit G-2:

808-AR-2 Notice of School Meal Changes

808-AR-3 Notice of Returned Check

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BOARD VOTE:

YES: Holmgren, Kopko, Mahle, Masur, Oravic, Potsko, and Stevens

NO: NONE

ABSTAIN: NONE

ABSENT: Bleich and Redick

Chair declared the motions carried.

FINANCIAL:

It was moved by Joyce Potsko, seconded by Mike Masur: To approve the following motions 1 through 3:

1. Ratify the following PNC check register(s): (Exhibit F-1)
November 1, 2022 to November 30, 2022
2. Approve the PNC check register(s): (Exhibit F-2)
December 1, 2022
3. Law Office of Mark W. Bufalino \$3,471.00
Attorney Mark Bufalino
November 2022

BOARD VOTE: (ON MOTIONS #1 TO AND INCLUDING #3 ABOVE):

YES: Holmgren, Kopko, Mahle, Masur, Oravic, Potsko, and Stevens

NO: Kopko on #2; Masur on #2

ABSTAIN: NONE

ABSENT: Bleich and Redick

Chair declared the motions carried.

PERSONNEL:

It was moved by Mike Masur seconded by Paul Holmgren: To approve the following Motions 1 through 19.

1. Accept the resignation of Ashley Drouse, Human Resources Secretary, effective November 13, 2022 as per Exhibit P-1.

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2. Approve the termination of the contract between the Hanover Area School District and Terry Elias for Speech and Language Services as per Exhibit P-2.
3. Approve the childrearing leave for Employee #32243 for a period beginning May 18, 2023 to June 5, 2023 as per Exhibit P-3.
4. Appoint Jeannie Nardone as a Hall Monitor for the 2022-2023 school year at a rate of \$15.00/Hour.
5. Approve the agreement between the Hanover Area School District and Jeri Clemons to provide training of financial information/payroll system at a rate of \$21.28/Hour, effective November 1, 2022 as per Exhibit P-5.
6. Appoint Lynn Vitale as the Hanover Area School District Right-to-Know Officer.
7. Amend the August 25, 2022 official board meeting minutes to reflect inaccuracy in the appointment of the weightlifting coach.
8. Ratify the appointment of William Sod as substitute school nurse at a rate of \$26.00/Hour, effective November 30, 2022.
9. Ratify the appointment of Kristyn Lutecki as substitute school nurse at a rate of \$26.00/Hour, effective November 7, 2022.
10. Approve Resolution 1-22 to appoint Rick Oravic to the Lower South Valley Land Bank Board of Directors as per Exhibit P-10.
11. Accept the resignation of Mark Vital, Special Education Teacher, effective November 12, 2022, as per Exhibit P-11.
12. Accept the resignation of Kyleen McCance, Jr. High Girls' Basketball Coach, effective December 3, 2022, as per Exhibit P-12.
13. Accept, with regret, the retirement of William Arthur Davis, effective December 2, 2022.
14. Appoint Brittany Marra as a Special Education teacher at a salary of M, Step 1, \$61,978, effective immediately.
15. Appoint Jasmine Rodriguez as a Speech and Language Pathologist at a salary of M, Step 1, \$61,978, effective immediately.

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- 16. Appoint Katy Sweeney as Human Resources Confidential Secretary at a salary of \$40,000, effective December 7, 2022.
- 17. Appoint Mary Beth Sweetra as Confidential Secretary to the High School Principal at a salary of \$38,000 effective immediately.
- 18. Appoint Sue Davis as Instructional Assistant at a rate of \$15.00/Hour, as per the HAESPA Contract, effective immediately.
- 19. Appoint the following Extra-Curricular Personnel, for the 2022-2023 school year:

Robert Holden	JV Girls' Basketball	\$3,386
Jenera Quinones	7 th & 8 th Grade Basketball	\$2,040

BOARD VOTE: (ON MOTIONS #1 through #19 Above)

YES: Holmgren, Kopko, Mahle, Masur, Oravic, Potsko, and Stevens
NO: Kopko on #10
ABSTAIN: NONE
ABSENT: Bleich and Redick

Chair declared the motions carried.

NEW BUSINESS

Mr. Nathan Barrett, Superintendent, called the public's attention to the new Independent Living Program, formed by the Special Education Department. A new program was fostered to nurture and develop independent life skills, helping to bolster the quality of life for our Special Education Life Skill student population. The program is housed in the annex, located in the rear of the high school building. Mr. Barrett noted that as we began to look at the qualities that we were trying to develop in the students who will use this facility as a learning environment, we began to look at the qualities of the individuals in society that we live amongst. He then called attention to Lisa Kitchen, his administrative assistant for the last 4 years and a 27 year veteran employee of the district. He noted that when he looked at these characteristics: Honesty, Integrity, Whole-Heartedness, Love, Creativity, Belongingness, Purpose and a Voice. So, we as an Administration and members of this Board have decided to propose to this Board, and they are all in agreement that, our center for Independent Living will now be named Lisa's Kitchen. Mr. Barrett noted that the sign that was projected on the screen behind him, now hung outside the new Independent Living Center, so that for most of us and the remainder of our careers, our new program, Lisa's Kitchen, will be a staple and a place for students to go through and practice the

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skills and qualities that will enhance their quality of life and be independent members of society. Mr. Barrett congratulated Lisa on her retirement at the end of the month and noted that he loved working with her very much.

Dr. Kopko, reading for Mr. Mahle, conveyed the following on his behalf:
"Good evening. We are gathered here today to celebrate Mrs. Lisa Kitchen on her well-deserved retirement. The Hanover Area Board, and the Hanover Area School District Community congratulates Lisa on a stellar career. Lisa, your work ethic exemplifies the true meaning of strength, respect and loyalty in the Hanover Area School District and the whole community. Lisa, you have been the core of the Superintendent's Office for almost 30 years. This is quite an impressive accomplishment, and we are eternally grateful for your presence. It has been a long and mutually respectful journey. Each individual in the school district has worked with Lisa in one capacity or another. We are truly humbled and in awe today as we reflect on Lisa's career and accomplishments. It is with sincere gratitude that we celebrate Lisa. As a Hanover Area graduate (and I graduated with her husband, by the way) Lisa had been a dominant staple in the Hanover Area School District. Lisa and her husband, Fred, have raised their two son, Ryan and Brandon, in this community. Lisa is also the proud grandmother of beautiful Kiley. Best wishes on a happy and healthy retirement. You deserve the best. From all of us to you and your family, you'll be truly missed. But, it was an honor to work with you. It certainly was."

Mr. Barrett then invited all in attendance to join the Board and Administration in the cafeteria for some light fare to honor Lisa in her retirement.

OLD BUSINESS:

None

PUBLIC COMMENT:

None

FUTURE MEETINGS:

January Work Session:

Tuesday, January 10, 2023

January Regular Meeting:


Tuesday, January 10, 2023

President Mahle then called for Adjournment.

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ADJOURNMENT:

It was moved by Paul Holmgren, seconded by Dr. Kopko, to adjourn the Regular School Board Meeting at 6:27PM.

ATTEST:  _____, Secretary
Rick Stevens
Hanover Area School Board